

Area Health Education Center for Western Washington
Washington Healthcare Access Alliance
Contractor: Research Assistant

BACKGROUND

Across Washington, hundreds of thousands of people are without reliable, comprehensive healthcare, due to healthcare provider shortages, distribution of resources, geography, state and federal policy, patient immigration status, income, employment status, and other factors. In order to understand how to best address this system, we have to clearly define it.

The Area Health Education Center for Western Washington (AHECWW) and Washington Healthcare Access Alliance (WHAA) are undertaking a project to collect and disseminate available data related to healthcare access in Washington State. The purpose of this project is to create a thorough and accessible report with policy recommendations to improve healthcare access for all Washington residents. The previous version of this report [can be viewed by clicking here](#).

OVERVIEW OF POSITION:

We are seeking someone working as a contractor to perform below scope of work.

SCOPE OF WORK:

Support Executive Director of WHAA to perform below responsibilities:

Data Tracking (roughly 20%): Creating and managing a system to track data sets from a variety of sources as they are made available for use in the publication.

Data Updating (roughly 60%): Finding and incorporating the newly available data into the publication.

Writing (roughly 20%): Creating new sections to address specific areas to be added to this version of the publication.

EXPECTED QUALIFICATIONS:

- Bachelor's degree or higher.
- A strong writer and editor, attentive to detail and able to consistently keep very accurate records.
- A high level of proficiency within the Microsoft Office and Google suites.

- Dedication to this work. We are seeking colleagues who understand the importance of healthcare access and believe in addressing the healthcare needs of all of Washington's communities.
- An internally motivated, dedicated individual who can work independently, and who enjoys working alone for large periods of time.
- Willingness to work on an iterative, collaborative process involving multiple project partners.
- Experience with APA writing and annotated bibliography writing preferred.
- Experience in public health, either in academic or work milieu, preferred.

WHAT YOU WILL GET OUT OF THIS

The Washington State Primary Care Needs Assessment is a collaborative project in partnership with primary care and safety net leaders across the state funded by the Washington State Primary Care Office (WA-PCO) and Health Resources and Services Administration (HRSA). This project is part of a set of national needs assessments completed by state Primary Care Offices (PCOs). It is a great opportunity to be a part of nationwide research.

This is a flexible position offered on a contract basis. Research Assistant will invoice for payment at benchmark times, not to exceed \$5,000.00.

TO APPLY:

- Please fill out our online application at this link:
<https://goo.gl/forms/fKdsaGuaiMol53b52>
- Please upload an academic writing sample, at least 2500 words, that includes citations.